

17th March 2020

Dear Parent/Carer,

Unfortunately, we will be closing Lighthouse School tomorrow (Wednesday 18th March 2020). We are not currently in a position to guarantee a safe student-staff ratio as a result of staff absences and therefore have taken the decision to fully close the school. Please note that this is a one-day closure.

We will be revisiting this decision on a daily basis, but foresee further days of school closure as staff absentees are following government guidance (14 days of isolation/high risk category). We are still yet to have a confirmed case of Covid-19 in our school community, but are ensuring we take all the necessary precautions.

We will be contacting parents every day with updates. With this in mind, we request that you check your e-mails regularly. If you are not receiving daily messages from school, please e-mail homelearning@lighthouseschool.co.uk

With school closing tomorrow, and the possibility of further closures, the following measures will be put in place:

- Home learning procedures, which we have developed in light of the Covid-19 outbreak, will be instituted. This includes a daily 'menu' of learning activities – shared over e-mail - which the students can choose from. Staff will be available to provide remote support for students with their learning. Students who have upcoming exams (e.g. GCSEs) will be provided additional learning support.
- Parents/students will register remotely via e-mail. A short form will be sent to parents in the morning and afternoon.
- Remote wellbeing support will be available to all students. Key staff will be available – via e-mail - to support students and families through the period. We are exploring options for phone and video contact with students and families to provide more direct support.
- All educational support will be available during school hours (Monday – Friday 8.30 – 16.30). The school's main number (0113 457 0605) and answering machine will be checked on a daily basis.

The safeguarding team will be available throughout the whole process. The team will meet remotely on a daily basis to ensure immediate action. If you have any safeguarding concerns, please contact the team:

- e-mail safeguarding@lighthouseschool.co.uk
- or call 07715750910 or 07754871437 or 07590442639



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This is a difficult time for everyone in our school community, especially our students. Some guidance will be provided on language to use when discussing what is happening with students. If you or your child is struggling throughout this period, please don't hesitate to contact the school. We are committed to supporting you and your family through this unprecedented period.

Thank you for your continued support during this changing situation.

Yours sincerely,

Emma Sullivan



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