



1st November 2017

Dear Parents and Carers

Change to Staff Training Day

There is currently a staff training day scheduled in the school calendar for February 9th 2018.

We are planning to change this training day to **Tuesday 28th November 2017**. I apologise that this is short notice for parents and carers, and hope this will not cause you any inconvenience. February 9th will then be a normal school day.

We will contact Transport for your child, if applicable, and advise them of this change.

Kind Regards

Pauline Hilling-Smith
Executive Principal

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