

Minutes for winter term Full Governing Body SEF Meeting 8th December 2016

Attendees:

Katie Parlett (Chair and Clerk)
Pauline Hilling-Smith (Executive Principal)
Rada Grkinic (Vice Chair)
Angela Owen
Geraint Pinches
Darren Cooper
Michelle Hoole

	Item	Purpose	Actions
1	Apologies for absence	Emma Sullivan – accepted Margaret Fretwell - accepted Suzanne Walker - accepted	
2	Declaration of Interest in agenda items	None declared	
3	SEF	Pauline gave a presentation to the governors on the Leadership and Management section of the SEF.	Circulated
3.1	Leadership Model	Pauline discussed the alternative model of leadership with 3 assistant principals and Exec Head model and explained that many different models of leadership were now common place and this worked both with our size of school and our aspiration of growing leaders from within to further embed the vision and values of the school	
3.1	Transitioning to the new model	Pauline presented feedback from key staff and leadership team on the new model and discussed some of the challenges moving to this model. Capacity had been a major issue which had lead to low morale, tiredness and illness – this had been addressed by creating additional Weel being tutor role and tutor role to ensure that new assistant principals had more capacity to lead. A team building day was held to bring well-being and motivation back to the teams. Pauline reported that this had been a huge success and that the assistant principals were all enjoying and growing in their new roles and that all staff were much	

		more settled. Paragraph removed due to confidentiality	
3.2		Paragraph removed due to confidentiality	
3.3		Food tech was discussed and leadership felt that it was more beneficial to our cohort of students to have more lifeskills based teaching around food so a review of the teaching structure for September 2017 will be presented in spring.	PHS – update in Feb
4.0	School Dev Plan	This was presented to governors and discussed at length – Governors felt the vision and values reflected those set out by the founders and that they were still appropriate. Pauline discussed the process of driving those improvements and will be presenting a ragged version in February that has gone through all staff.	PHS – Feb update
5	Policies	Absence management policy was approved by all governors present – the remaining policies will be ratified at governing body meeting on 15 th December 2016.	Notify Helen
6	OFSTED Training	Pauline presented a training session on OFSTED and governance. Role plays took place to test governors understanding and further videos and papers were handed out to support governors' knowledge of the school and the OFSTED process. This will be repeated to those not present. Katie agreed to write up answers for some typical questions in relation to Lighthouse specific answers so that we can all have a common understanding	PHS/KP
7	Date of next Meeting	15 th December	